

BEACONSHIRE ADVISORY

Real Estate Professional Material Participation Log | Quick Start

Updated for 2026

Overview

Thank you for using Beaconsire Advisory's Real Estate Professional Material Participation Hours tracking tool. This guide supports owners and operators who need a clean record of time spent on qualifying real estate activities for documentation, tax planning, and audit readiness.

Important Note

This resource is for organization and recordkeeping support. It is not legal, tax, or financial advice.

How to Use the Google Form

1. Open the Google Form copy link and create your own copy.
2. Update the **Property** section with your property names or addresses.
3. Complete each entry as you perform qualifying activities throughout 2026.
4. In the **Responses** tab, link the form to Google Sheets to maintain a running log.

Customization

You can update colors, fonts, and the visual style of the form to match your preferences or firm brand. For mobile access, you can also create a shortcut to the form from your phone's home screen.

Sharing

Use this resource for your own internal tracking unless you have written permission to distribute copies more broadly.